



## RESOLUTION

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GRANTING APPROVAL FOR A PRIVATE GRANT AGREEMENT BETWEEN THE CITY AND COUNTY OF HONOLULU AND THE NATIONAL RECREATION AND PARK ASSOCIATION (NRPA), IN PARTNERSHIP WITH THE WALMART FOUNDATION, FOR AN OUT-OF-SCHOOL TIME PROGRAMS GRANT AND AUTHORIZING THE DIRECTOR OF PARKS AND RECREATION TO EXECUTE THE PRIVATE GRANT AGREEMENT

WHEREAS, Chapter 1, Article 8, Revised Ordinances of Honolulu 1990 (ROH), as amended, requires that any private grant agreement, or amendment thereto, which provides financial or other assistance to the City in excess of \$2,500 and which places an obligation on the city or any department or agency thereof, receive the prior consent and approval of the City Council; and

WHEREAS, Section 1-8.1, ROH, defines a "private grant agreement" to mean any instrument in the nature of a contract, compact, memorandum of understanding or a agreement which is intended to be executed between the city and a private party where the private party agrees to furnish assistance, financial or otherwise, to support a city program or function in exchange for the city incurring an obligation; and

WHEREAS, through a letter dated March 31, 2015, the Department of Parks and Recreation (DPR) was informed of being selected by the NRPA, in partnership with the Walmart Foundation, to receive grant funding in the amount of \$25,000 to support out-of-school time programs, in-kind training materials valued at \$6,991.60 to implement the nutrition education program OrganWise Guys (OWG), and a \$1,200 travel stipend to attend a one-day training; and

WHEREAS, DPR serves more than 75,000 meals to its participants in their Summer Fun programs throughout the island of Oahu; and

WHEREAS, the costs of meals has increased and the reimbursements provided by the United States Department of Agriculture covers 84% of the actual meal costs; and

WHEREAS, the purpose of the NRPA grant is to help increase the number of healthy meals provided to children in low-income communities through the Summer Food Service Program and to provide children with evidence-based, age-appropriate nutrition literacy on the importance of healthy eating habits; and



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WHEREAS, a copy of the letter dated March 31, 2015 incorporating the terms of the private grant agreement between the NRPA and the City is attached hereto as Exhibit "1" and by reference is made a part of this resolution; now, therefore,

BE IT RESOLVED by Council of the City and County of Honolulu, that this body grants approval of the grant to the City from the NRPA, in partnership with the Walmart Foundation, in the amount of \$25,000 to support out-of-school time programs, in-kind training materials valued at \$6,991.60 to implement the nutrition education program OrganWise Guys (OWG), and a \$1,200 travel stipend to attend a one-day training;

BE IT FURTHER RESOLVED that the Director of Parks and Recreation or the Director's designated representative is hereby authorized to:

1. Execute the private grant agreement with the NRPA in substantially the same form as the agreement attached here to as Exhibit "1"; and
2. Execute any incidental or related agreements and documents in furtherance of the above agreement so long as such agreements and documents do not incur additional obligations on the part of the City; and



No.

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# National Recreation and Park Association

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March 31, 2015

Michele K. Nekota  
City & County of Honolulu - Department of Parks and Recreation  
1000 Uluohia Street Suite 309  
Kapolei, HI 96707

Dear Michele K. Nekota,

Thank you for applying for an Out-of-School Time Programs grant from the National Recreation and Park Association (NRPA) in partnership with the Walmart Foundation. I am pleased to inform you that your agency has been selected to receive grant funding in the amount of \$25,000 to support your agency's out-of-school time programs. Your agency will also receive in-kind training materials valued at \$6,991.60 to implement the nutrition education program, OrganWise Guys (OWG) and a \$1,200 travel stipend to attend a one-day training.

Congratulations – we look forward to working with you to ensure as many children as possible receive nutritious meals and healthy enrichment activity during out-of-school times.

The grant agreement period is March 31, 2015 to March 1, 2016. During this period, your agency is required to:

1. Direct grant funds to:
  - A. Increase the number of healthy meals children in low-income communities receive through the Summer Food Service Program (SFSP) and the Child and Adult Care Food Program (CACFP) during out-of-school times.
  - B. Provide evidence-based, age-appropriate nutrition literacy to children that create behavior change by teaching the importance of healthy eating.
  - C. Implement nutrition and physical activity standards that increase access to healthier foods and increase opportunities for physical activity.
  - D. Promote meal and program efficiencies that will reduce costs, maximize existing resources, decrease food waste, and lead to more sustainable meal programs.
2. Provide a copy of your agency's W-9 along with this signed MOU by **May 1, 2015**.
3. Complete the following items at the beginning of the grant period. No grant funds will be disbursed until both of these items are complete.



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- a. Complete the Commit to Health pledge form on (accessible via NRPA's website) for each of your out-of-school time sites where you plan to implement the Healthy Eating and Physical Activity (HEPA) standards. Note that while this grant period is less than a year, Commit to Health is a five year initiative.
- b. Complete the Alliance for a Healthier Generation's Healthy Out-of-School Time Assessment (accessible via NRPA's website) at the beginning of the grant period and again by **January 15, 2016**.
4. Send at least one representative from your agency to attend the Nutrition Literacy and Training Summit on **May 12, 2015** in Reston, Virginia. NRPA will provide a travel stipend of \$1,200 to be used for travel and lodging costs.
5. Implement the OWG program in at least 10 out-of-school time sites in the Summer and Fall of 2015.
6. If selected, administer surveys pre and post-program to staff to evaluate the effectiveness of the OWG curriculum on increasing knowledge of nutrition and healthy living.
7. If requested, host a half-day site visit by NRPA staff, including local stakeholders.
8. If selected, host focus groups conducted by NRPA staff at one or more of your sites to include program participants, parents/caregivers, and staff.
9. Participate in occasional conference calls with NRPA and other grantees, as requested.
10. If requested, participate in a phone interview with NRPA and a consultant to share information on your successes, challenges, and lessons learned. Your information will be compiled into a case study publication which NRPA will produce as part of this initiative.
11. Share success stories, photos, videos, quotes, local media and other outreach information highlighting the impact of the grant throughout the grant period. (Please forward to Allison Colman at [acolman@nrpa.org](mailto:acolman@nrpa.org))
12. Submit a final report by **February 1, 2016** using an online survey tool provided by NRPA. This report will collect information, such as the number of healthy meals served and the number of children who participated in your out-of-school time programs. It will also collect information on how the grant funds were spent.

**Termination for Cause:** Either party shall have the right to terminate this MOU for cause if the other party (i) materially breaches its obligations and agreements hereunder, or (ii) commits and/or demonstrates gross neglect in the conduct of its duties hereunder. In addition, NRPA retains the right to terminate this MOU, upon written notice, if it determines that continued affiliation with your agency is inconsistent with its mission and/or adversely affects its reputation. In order to terminate this MOU for cause, and as a condition to exercising such right to terminate for cause, a party shall give the other party thirty (30) days' prior written notice of such intention to terminate, specifying in



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detail the grounds or reasons for such termination for cause. Following any notice of termination for cause, the receiving party shall be permitted a reasonable opportunity to cure such claimed cause to the reasonable satisfaction of the other party.

Please acknowledge your agreement to the terms above by signing below. Upon receipt of this signed form, your agency's W-9, and NRPA's verification that your Commit to Health pledges and Healthy Out-of-School Time Inventories have been completed, a check will be issued for your grant funds minus \$5,000 that will be disbursed upon completion of all grant requirements. Additionally, your OWG materials will be mailed to the address above the week of April 13, 2015. Please contact us immediately if an alternate address is preferred for shipping.

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Name of Agency

\_\_\_\_\_  
Primary Point of Contact

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Email for Primary Contact

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Telephone for Primary Contact

\_\_\_\_\_  
EIN Number

Once signed, please scan and e-mail to Allison Colman, Program Manager, at [acolman@nrpa.org](mailto:acolman@nrpa.org). Please do not hesitate to contact Allison directly at (703) 858-2156 should you have any questions.

Sincerely,

*Rebecca Wickline*

Rebecca Wickline  
Vice President, Business Development

CITY COUNCIL  
CITY AND COUNTY OF HONOLULU  
HONOLULU, HAWAII  
CERTIFICATE

**RESOLUTION 15-193**

Introduced: 06/30/15

By: ERNEST MARTIN (BR)

Committee: PARKS, COMMUNITY AND  
CUSTOMER SERVICES

Title: RESOLUTION GRANTING APPROVAL FOR A PRIVATE GRANT AGREEMENT BETWEEN THE CITY AND COUNTY OF HONOLULU AND THE NATIONAL RECREATION AND PARK ASSOCIATION (NRPA), IN PARTNERSHIP WITH THE WALMART FOUNDATION, FOR AN OUT-OF-SCHOOL TIME PROGRAMS GRANT AND AUTHORIZING THE DIRECTOR OF PARKS AND RECREATION TO EXECUTE THE PRIVATE GRANT AGREEMENT.

Voting Legend: \* = Aye w/Reservations

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07/21/15	PARKS, COMMUNITY & CUSTOMER SERVICES	CR-280 – RESOLUTION REPORTED OUT OF COMMITTEE FOR ADOPTION.
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08/05/15	COUNCIL	CR-280 AND RESOLUTION 15-193 WERE ADOPTED. 9 AYES: ANDERSON, ELEFANTE, FUKUNAGA, KOBAYASHI, MANAHAN, MARTIN, MENOR, OZAWA, PINE.
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I hereby certify that the above is a true record of action by the Council of the City and County of Honolulu on this RESOLUTION.

  
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GLEN TAKAHASHI, CITY CLERK

  
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ERNEST Y. MARTIN, CHAIR AND PRESIDING OFFICER